

User Manual: EU Ecolabel Catalogue (ECAT) For Applicants and Licence Holders



June 2021

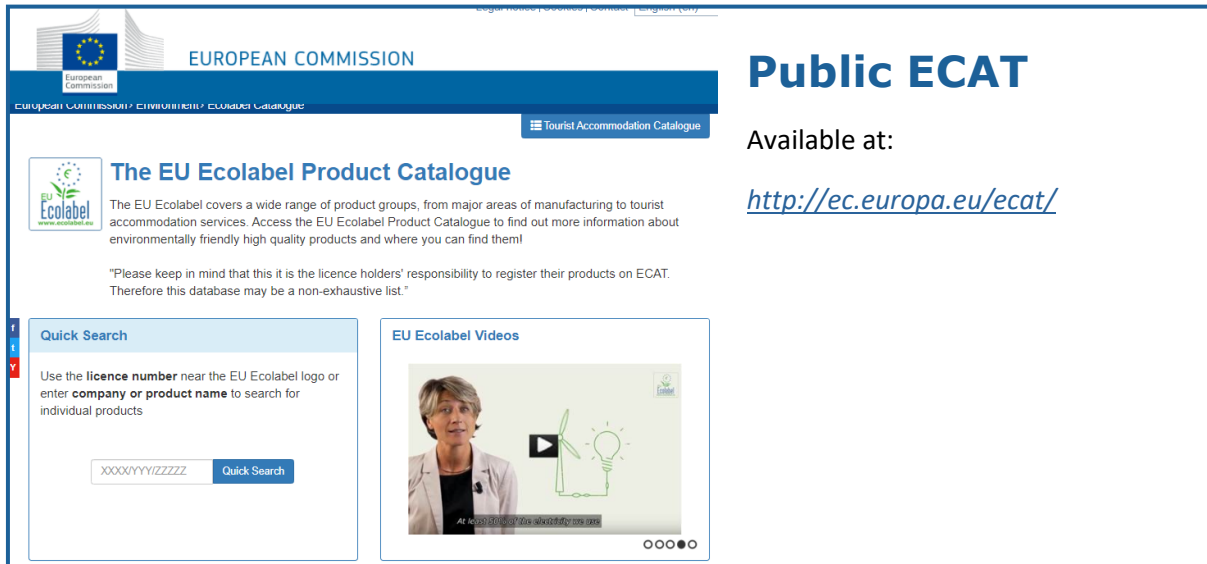


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Introduction – What is ECAT?

The **EU Ecolabel Catalogue (ECAT)** is a public database allowing all stakeholders to quickly find EU Ecolabel products and services.



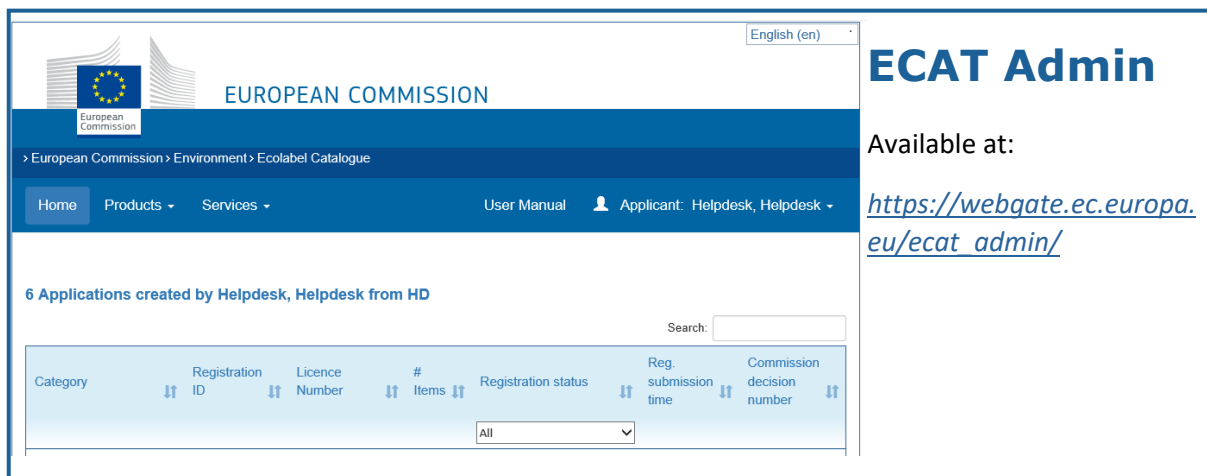
The screenshot shows the 'Public ECAT' website. At the top is the European Commission logo and the text 'EUROPEAN COMMISSION'. Below this is a navigation bar with 'European Commission', 'Environment', and 'Ecolabel Catalogue'. A 'Tourist Accommodation Catalogue' button is also visible. The main heading is 'The EU Ecolabel Product Catalogue'. Below it, a paragraph states: 'The EU Ecolabel covers a wide range of product groups, from major areas of manufacturing to tourist accommodation services. Access the EU Ecolabel Product Catalogue to find out more information about environmentally friendly high quality products and where you can find them!'. A note below reads: 'Please keep in mind that this it is the licence holders' responsibility to register their products on ECAT. Therefore this database may be a non-exhaustive list.' On the left, there is a 'Quick Search' section with a text input field containing 'XXXXYYYYZZZZ' and a 'Quick Search' button. On the right, there is a 'EU Ecolabel Videos' section featuring a video player with a woman speaking and a lightbulb icon.

Public ECAT

Available at:

<http://ec.europa.eu/ecat/>

This **User Manual** covers **ECAT Admin** - the EU Ecolabel Catalogue administration system, an online tool that allows Licence Holders to **manage EU Ecolabel licences and products/services**.



The screenshot shows the 'ECAT Admin' website. At the top is the European Commission logo and the text 'EUROPEAN COMMISSION'. Below this is a navigation bar with 'European Commission', 'Environment', and 'Ecolabel Catalogue'. A 'Home' button is visible. The main heading is 'ECAT Admin'. Below it, a paragraph states: 'Available at: https://webgate.ec.europa.eu/ecat_admin/'. The main content area shows '6 Applications created by Helpdesk, Helpdesk from HD'. Below this is a table with columns: 'Category', 'Registration ID', 'Licence Number', '# Items', 'Registration status', 'Reg. submission time', and 'Commission decision number'. A search bar is located above the table. A dropdown menu at the bottom of the table is set to 'All'.

ECAT Admin

Available at:

https://webgate.ec.europa.eu/ecat_admin/



If you have a question on your ECAT_Admin account that cannot be solved with this User Manual, please address your issue to the [EU Ecolabel Helpdesk](#) or your [Competent Body](#).

In your email, please include:

- A clear description of the issue;
- Indicate the licence numbers and application numbers involved in the issue;
- Your ECAT_Admin username;
- Country in which the company is located;
- A screenshot of the issue.

Since technical issues may be forwarded to the European Commission IT Department, please account for a 5–7 day waiting period until your issue is resolved. Certain issues may take longer to resolve.

Chapter 1: Access to ECAT Admin



Only one ECAT account per licence holding business/organisation can be attributed to your EU Ecolabel licences. If you need to change the email address attributed to your existing licences, please [create a new EU Login account](#) with the new email-address and contact the [EU Ecolabel Helpdesk](#) who will transfer the applications from your organisation to your account.

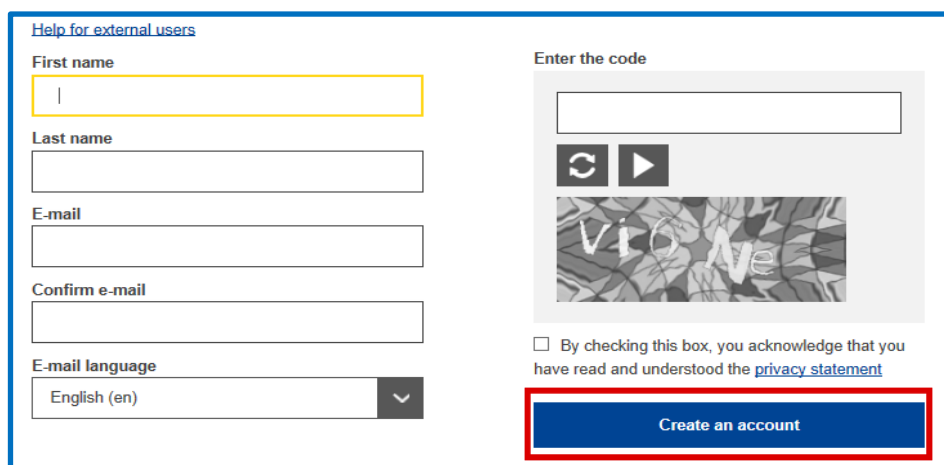
1.1 Creating an ECAT Admin user account

1. To connect to the EU Ecolabel Catalogue administration information system (ECAT_Admin) as an applicant and create a new account, use this link: https://webgate.ec.europa.eu/ecat_admin/, see [Figure 1](#).

Figure 1: Login home page

2. Click on 'Register' to be redirected to the EU Login account creation webpage ([Figure 2](#)). The EU Login authentication service (previously ECAS) is a point for user authentication to a wide range of Commission information systems, such as the EU Ecolabel Catalogue (ECAT).

Figure 2: Creation of the EU Login account

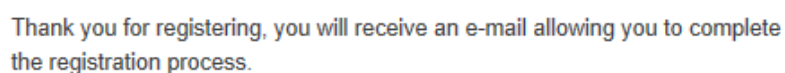


The screenshot shows a web form for creating an EU Login account. On the left, there are input fields for 'First name', 'Last name', 'E-mail', 'Confirm e-mail', and 'E-mail language' (a dropdown menu set to 'English (en)'). On the right, there is a section titled 'Enter the code' with a text input field, two buttons (refresh and play), and a CAPTCHA image. Below the CAPTCHA is a checkbox with the text: 'By checking this box, you acknowledge that you have read and understood the [privacy statement](#)'. At the bottom right, a blue button labeled 'Create an account' is highlighted with a red rectangular border.

💡 Do not forget to check the box to acknowledge the understanding of the privacy statement before clicking on 'create an account'.

3. Upon clicking 'create an account', an automatic email will be sent to your email address ([Figure 3](#)).

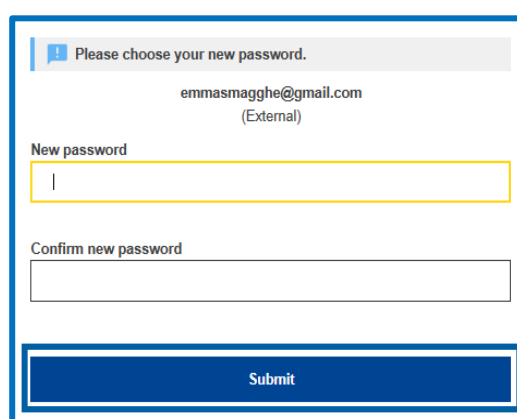
Figure 3: Automated email



The screenshot shows a text-based email message with a blue border. The text inside reads: 'Thank you for registering, you will receive an e-mail allowing you to complete the registration process.'

4. The system gives 1½ hours to follow the link indicated in the email to create a password and finalise your EU Login account creation ([Figure 4](#)).

Figure 4: Password creation



The screenshot shows a web form for creating a new password. At the top, a message says 'Please choose your new password.' Below this, the email address 'emmasmagghe@gmail.com' is displayed with '(External)' underneath. There are two input fields: 'New password' and 'Confirm new password'. At the bottom, a blue button labeled 'Submit' is highlighted with a double blue border.

5. Afterwards please log-in to ECAT (https://webgate.ec.europa.eu/ecat_admin/) - the system will prompt you to add in additional information such as your country of residence, phone number, etc. Please note that it is mandatory to add your VAT number. Click first on 'save', then on 'send for validation' ([Figure 5](#)).

Figure 5: Account Details

Home Products Services User Manual Applicant: Helpdesk, Helpdesk

Account data

Company data

Login * n003admu

Internal ECAT Administration Email * eproposal0@gmail.com

First name * Helpdesk

Last name * Helpdesk

Phone * 0618763799

Name * HD

Country * AFGHANISTAN

VAT number *

Developing: ☐ SME: ☐ EMAS: ☐ ISO: ☐ Micro Enterprise ☐

Street * HD

Title * HD

City * HD

Internal language: * hrvatski

Phone * 0618763799

Mailing List * Do you wish to receive emails from the Helpdesk and European Commission about EU Ecolabel news? (Typically, less than 10 emails are sent out per year)

☐ I wish to remain/be added to the communication mailing list

☒ I would like to withdraw/not to be added from/to the communication list. Please note that all processing operations that were based on your consent and took place before the withdrawal of consent remain valid.

Contact Email for consumers * eproposal0@gmail.com

Website * HD

Logo: * (Recommended Size: 100px X 100 px.) Parcourir ...

[back](#) [Save](#) [Send for validation](#)



Keep in mind that all fields with * are required in order to create an account.

- You will receive an automated email once your account has been validated. Please note that the validation process can take up to 24 business hours. After receiving the automated validation notification, your access to the system will be granted.

1.2 How to change account details

You may at any time modify your account information by clicking on your login name on the top banner ([Figure 6](#)) and then on “My profile”. You may change the company address, change the logo or any other relevant contact information (phone, webpage).

Figure 6: LH account

Home Products Services User Manual Applicant: Helpdesk, Helpdesk

My Profile

Logout

1.3 How to retrieve Log-in credentials

1.1.1. Forgotten email/username

If you forget which email/username is associated with your EU Login account, send an email to the EU Ecolabel [Helpdesk](#) from your company domain email address indicating the following details:

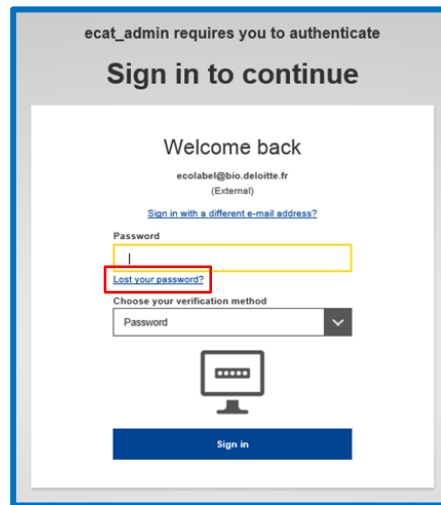
- Company name
- Attributed Competent Body
- Country of production

The Helpdesk will look up your associated account within its back-end system and will indicate which email/username is associated with your EU Login account.

1.1.2. Forgotten password

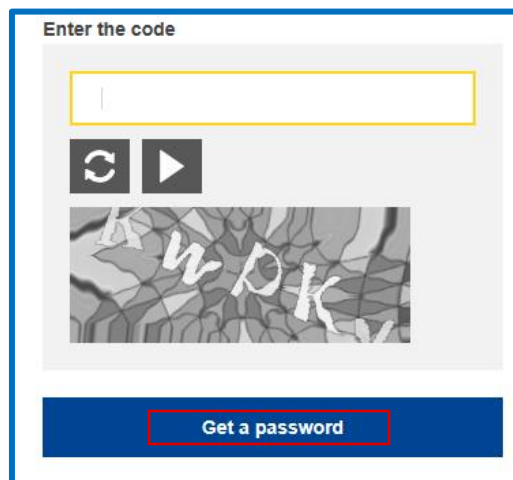
If you forget the password associated with your EU Login account, click on 'Lost your password?' link.

Figure 7: Lost your password



The system prompts you to undertake a security verification test before clicking on the 'Get a password' link ([Figure 8](#)).

Figure 8: Get a password



Afterwards, an email is sent to the email registered to your account with instructions on how to change the password and recover access to your EU Login account ([Figure 9](#)).

Figure 9: Automated email

In the next few minutes, you will receive an e-mail containing a link to this site.
If you need assistance, use [this link](#) to go to the contact page.



The system only allows one password change every 24 hours.

Chapter 2: Apply for a new product or service licence



If you are applying for a new licence for the first time, please contact your [Competent Body](#) before starting your ECAT application.

2.1 New application for a product licence

See the screenshot below on how to **apply for a new product licence (including PG Cleaning Services)**. To add products to your existing licences, please refer to [Chapter 3.1](#).

Figure 10: Register for a new licence (product)

From the ECAT_Admin homepage, click on **'Products'** which will open a drop-down menu. Click on **'Register for Licence'** to create a new blank product application.

The screenshot shows the ECAT_Admin interface. At the top, there is a header with the European Commission logo and the text 'EUROPEAN COMMISSION'. Below this is a navigation bar with 'Home', 'Products', and 'Services' tabs. The 'Products' tab is selected, and a red box highlights the 'Register for Licence' button. Below the navigation bar, there is a section titled '7 Applications created by Helpdesk, Helpdesk from CHRISTEYNS France'. This section contains a table with columns: Category, Registration ID, Licence Number, # Items, Registration status, Reg. submission time, and Commission decision number. The table shows one application for 'Absorbent hygiene products' with a Registration ID of 23125, Licence Number N/A, 1 item, and a status of DRAFT.

Category	Registration ID	Licence Number	# Items	Registration status	Reg. submission time	Commission decision number
Absorbent hygiene products	23125	N/A	1	DRAFT		2014/763/OO

2.2 New application for a Tourist Accommodation Services licence

See the screenshot below on how to **apply for a new Tourist Accommodation licence**. To add services to your existing licences, please refer to [Chapter 3.2](#).

Figure 11: Register for a new licence (service)

From the ECAT_Admin homepage, click on **'Services'** which will open a drop-down menu. Click on **'Register for Licence'** to create a new blank service application.

The screenshot shows the ECAT_Admin interface. At the top, there is a header with the European Commission logo and the text 'EUROPEAN COMMISSION'. Below this is a navigation bar with 'Home', 'Products', and 'Services' tabs. The 'Services' tab is selected, and a red box highlights the 'Register for Licence' button. Below the navigation bar, there is a section titled '6 Applications created by Helpdesk, Helpdesk from HD'. This section contains a table with columns: Category, Registration ID, Licence Number, # Items, Registration status, Reg. submission time, and Commission decision number. The table shows one application for 'Furniture' with a Registration ID of 25161, Licence Number N/A, 0 items, and a status of DRAFT.

Category	Registration ID	Licence Number	# Items	Registration status	Reg. submission time	Commission decision number
Furniture	25161	N/A	0	DRAFT		2016/1332/EC

2.3 Step by step explanation on registering a new application

Figure 12: Registering the licence information

The screenshot shows the 'Registration ID' page for a new application. The status is 'DRAFT'. The page is divided into several sections:

- Application Details:** Contains fields for Company name (CHRISTEYNS France), Company country (France), Product Group (Absorbent hygiene prod), Competent Body (France (Ministry)), Licence No (XXXXXXYY/ZZZZZ), Submitting date, and Expires (31-Dec-2022). A 'Company logo' field with a 'Browse...' button and 'Upload' button is also present. A note says 'Please upload the logo' and 'Recommended Size: 100px. X 100 px.'.
- Products list (0 Products):** A table with columns: #, id, Product name, status, Images, All products. A 'No data available in table' message is shown. An 'Add Product' button is at the bottom right.
- First Signatory:** Fields for Title (xxx), First name (Test Eprop), Last name (ACCOUNT), and Position (xxx).
- Application history:** A table with columns: First name, Last name, Email, Action, Date. A 'No data available in table' message is shown.
- Buttons:** 'Save Registration' (blue), 'Send Registration to Competent Body' (green), 'Renew Registration' (light blue), 'Delete current Registration' (red), and 'Back to Registration List' (grey).

Annotations and instructions:

- Click here to change the Product Group and Competent Body:** Points to the dropdown menus for Product Group and Competent Body.
- Upload the company logo (size: 100px. X 100px.):** Points to the 'Browse...' button.
- Overview of the products/services comprised within each licence, its status and display of the images uploaded by you.** Points to the 'Products list' section.
- Click here to add a product (refer to Chapter 3):** Points to the 'Add Product' button.
- Confirm the information for the primary contact who has exclusive access to the licence in ECAT:** Points to the 'First Signatory' section.
- Click here to save your application (if you want to continue to work on the application at a later point.):** Points to the 'Save Registration' button.
- Click here to submit the application to your CB for validation!** Points to the 'Send Registration to Competent Body' button.
- Click here to delete your application.** Points to the 'Delete current Registration' button.
- Click here to view your other applications. Make sure to "Save Registration" before clicking this button** Points to the 'Back to Registration List' button.



Only white fields are editable by you, the other fields are only editable by your Competent Body. If you want to change account details, such as your company name or company country, click on your login name on the top banner and then on "My profile" (see [Chapter 1.2](#))

Chapter 3: The products and services pages

3.1 Add and manage your products

This chapter will help you managing and adding new products. The product page is accessible via the home page where your existing licences are listed. Select one licence to edit the information on the licence level ([Figure 12](#)). In the Products list, you can **see the existing products, add new products** and access the products level to **amend the details of each registered product** (Figure 13).

Figure 13: Add and manage your products/services

The screenshot shows a web interface for managing products. At the top, it says 'Registration ID: 23173' and 'status: DRAFT'. Below this is a section titled 'Application Details' with various input fields for company information, product group, and submission details. Below the application details is a 'Products list (1 Products) *' table. The table has columns for #, id, Product name, status, Images, and All products. There is one row with id 928669, product name 'gd', and status 'DRAFT'. Below the table is a 'Your selection:' dropdown and a 'Your action:' section with 'Delete' and 'Add Product' buttons. Annotations with arrows point to the 'Add Product' button and the product list table.

Click on the product id or product name to see/amend details of your products (product description, etc.)

Click here to add a new product

Product codes:

It is strongly recommended that you include your product code in ECAT (EAN, GTIN, GSIN or SSCC, etc.) There is an increased interest by e-retailers/e-commerce platforms to promote products awarded with an EU Ecolabel. Product codes (EAN, GTIN, GSIN or SSCC, etc.) are used by e-retailers to verify that a product carries the EU Ecolabel. Please make sure to **insert a product code in ECAT (preferably the EAN13 code), so your products can be identified by e-commerce platforms as products awarded with the EU Ecolabel** (see blue box in [Figure 14](#)).

Figure 14: Registering your products information

The screenshot shows the 'Product ID' registration page. The form is divided into several sections: 'Product details', 'Product descriptions', 'Product codes', and 'Product Availability'. Annotations with arrows point to specific fields and buttons, providing instructions on how to fill them out.

Product ID: status: NEW NOT SAVED

« BACK TO APPLICATION

Product details

Product Name *

Product production country * Afghanistan

Product descriptions

Description in ENGLISH (recommended language) *

Other Descriptions

Other Description Language Dansk

Add description

Product codes

#	id	type	value
No data available in table			

Add code

Product Availability

Available online

Selected countries

AUSTRIA
BELGIUM
BULGARIA
CROATIA

Add selected

Add all EU Countries Add all Non EU Countries

Products will be retailed in.

Remove Selected

remove all EU countries remove all non EU countries

Available in-store

Selected countries

AUSTRIA
BELGIUM
BULGARIA
CROATIA

Add selected

Add all EU Countries Add all Non EU Countries

Products will be retailed in.

Remove Selected

remove all EU countries remove all non EU countries

Annotations:

- Fill in the required information (points to Product Name and Product production country)
- Add your product description here (recommended: in English) (points to Description in ENGLISH)
- Select the right language and click here to add your description (recommended: English) (points to Other Description Language)
- Click here to add your product codes (EAN, GTIN, GSIN or SSCC) (points to Add code)
- Select each country that your product is available in. This is **mandatory** for your products to appear on the ECAT. (points to Add selected)
- Click here if your product is sold online and available for purchase worldwide (points to Add all EU Countries)
- Repeat the same process for your products physically sold in-store (points to Add all EU Countries in the Available in-store section)

Check this box if you want to hide some company details in the public ECAT

Add your retailers' details here

Add your product image here – Recommended size: 200x200px

The screenshot shows a web form with several sections. The first section, 'Company name privacy controls', has a checkbox for 'Confidentiality of licence holder' and a note about hiding company details. The second section, 'Product retailers', has a text input for 'Retailer name' and an 'Add new retailer' button. The third section, 'Product Images', has a 'Browse' button and an 'Add new image' button. At the bottom, there are buttons for 'BACK TO APPLICATION', 'Delete Product', and 'Save product'.

Company name privacy controls

Confidentiality of licence holder ☐

Note: Check this box if you want to hide some company details in the public ECAT:

- Companies name
- companys website
- companys phone number
- companys address

Only products / services details remain visible, for example licence number, product/service name, etc

Product retailers

Retailer name

Add new retailer

Product Images

Browse Add new image

BACK TO APPLICATION Delete Product Save product

Click here to save your product

Click here to go back to the licence level page of your application (see [Figure 12](#) for more details)



Important: To finalize the application, click on “Send Registration to Competent Body” on the bottom of the licence level page!

A row of four buttons: 'Save Registration' (blue), 'Send Registration to Competent Body' (green, highlighted with a yellow border), 'Renew Registration' (light blue), and 'Delete current Registration' (red). To the right is a grey button labeled 'Back to Registration List'.

Save Registration Send Registration to Competent Body Renew Registration Delete current Registration

Back to Registration List



If you have multiple products to add (>50), contact your CBs who will be able to facilitate the upload with the help of an import tool and Excel sheet.

3.2 Add and manage your Tourist Accommodation Services

Figure 15: Registering your services information

English (en)

EUROPEAN COMMISSION

> European Commission > Environment > Ecolabel Catalogue

Home Products List Services List User Manual Applicant: ACCOUNT, Test Eprop

Registration ID: status: DRAFT

Application Details

Company name Company logo ***Please upload the logo**

Company country Recommended Size: 100px X 100 px

Service Group * Competent Body *

Licence No [XXXX/YY/ZZZZ] Submitting date Expires

Service *

#	id	Service name	status	Images	Actions
No data available in table					

Click here to add a new service



For Tourist Accommodation services, it is important to name only the “Company country” in which the service is located. Multiple countries should not be indicated. If you want to modify your account information and the country, click on your login name on the top banner and then on “My profile” (Figure 6).

Service ID: status: NEW NOT SAVED

Service details

Service name *

Accommodation Type * Rating:

Facilities:

Service descriptions

Description in ENGLISH (recommended language) *

Other Descriptions Language:

Fill in your service description (recommended in English) and click here to add it

Fill in the required information

Check this box if you want to hide some company details in the public ECAT

The screenshot shows a web form titled 'Company name privacy controls'. It contains a checkbox for 'Confidentiality of licence holder'. Below it is a note: 'Note: Check this box if you want to hide some company details in the public ECAT: - Companys name - companys website - companys phone number - companys address Only products / services details remain visible, for example licence number, product/service name, etc'. Below the note is a section 'Service online booking agencies' with input fields for 'Name' and 'Website', and an 'Add new agency' button. Below that is a 'Service Images' section with a 'Browse...' button and an 'Add new image' button. At the bottom are buttons for '« BACK TO APPLICATION', 'Delete Product', and 'Save product'.

Add the names and websites of your booking agencies

Add an image of the service: Recommended size: 200x200px

Click here to save your service as draft

Click here to go back to the licence level page of your application (see [Figure 12](#) for more details)



Important: To finalize the application, click on “Send Registration to Competent Body” on the bottom of the licence level page!

A row of buttons: 'Save Registration' (blue), 'Send Registration to Competent Body' (green, highlighted with a yellow border), 'Renew Registration' (light blue), 'Delete current Registration' (red), and 'Back to Registration List' (grey).

Chapter 4: Managing existing licences – Explanation of the different status options of your licences in ECAT

When registering your products/services on ECAT, your application/licence will go through various statuses, depending on the different actions that you as Licence Holder (LH) or your Competent Body (CB) needs to perform. Depending on the current status your application/licence is in, you will have different modification rights. Only awarded applications will be visible on [public ECAT](#).

Figure 16: Example of applications with different statuses

Category	Registration ID	Licence Number	# Items	Registration status	Reg. submission time	Commission decision number
				All		
Absorbent hygiene products	23125	N/A	1	DRAFT		2014/763/OO
Bed mattresses	23120	FR/002/FOR_CB_A	2	AWARDED modified	09/6/2020	2015/345/EU
Absorbent hygiene products	23126	N/A	1	NEW APPLICATION REQUEST	03/8/2020	2014/763/OO
Converted paper products	23124	TESTING	3	AWARDED modification request	29/6/2020	2014/256/EU
Bed mattresses	23121	FR/002/FOR_LH_B	4	AWARDED	09/6/2020	2015/345/EU
Bed mattresses	23122	FR/002/FOR_CB_B	5	AWARDED	09/6/2020	2015/345/EU
Bed mattresses	23119	FR/002/FOR_LH_A	3	CANCELLED criteria expired	09/6/2020	2009/564/EC (expired)
Absorbent hygiene products	23126	N/A	1	DRAFT refused application request	03/8/2020	2014/763/OO



To filter products and services by status, click on the drop-down menu under the application status (see purple box, Figure 16).

Please see below an explanation of the different status option and the respective modification rights:

Application status	Explanation of the status	Modification rights	Visible on Public ECAT
Draft	The Application has created an application but has not yet sent it to the Competent Body for validation.	Applicant: you can modify your draft and add new products/modify information. Please finalize the application and click on “Send Registration to Competent Body”.	No
		Competent Body: you don't have access to the applicant's draft.	

New application request	The application has been sent for validation to the Competent Body.	Applicant: you can no longer modify your application. You are now pending approval or refusal from your Competent Body.	No
		Competent Body: you can Award (→Awarded), Update, Send Back (→Draft), Refuse (→Draft – refused) the application	
Draft – refused	The application has been refused by the Competent Body.	Applicant: you can modify your application and send it for validation to your Competent Body.	No
		Competent Body: you don't have access to the applicant's refused draft.	
Awarded	The application has been validated by the Competent Body and appears on the Public ECAT.	Licence Holder: you may modify the application, add new products, renew the registration. If you modify it, you need to send it to your Competent Body for validation by clicking on "send registration to Competent Body"	Yes
		Competent Body: you can view and update the application.	
Awarded – Partial	The application has been partially validated: some products have been awarded, others have been refused by the Competent Body. The awarded products appear on the Public ECAT.	Licence Holder: you can delete the non-validated products and/or create new products in the licence. Afterwards please send the application back to your Competent Body by clicking on "Send Registration to Competent Body".	Partially: Yes, for awarded products
		Competent Body: there is no need for any modifications at this point. However, you can also add new products or delete others if applicable.	
Awarded – Modified	The Licence Holder has started to modify an awarded licence.	Licence Holder: you have made updates on the products level (change, add new products, etc.). Please send the modified application to your Competent Body for their final validation, by clicking on "Send Registration to Competent Body".	Partially: No, for all products that were updated. Yes, for all products that were not updated.
		Competent Body: you cannot modify the application until the Licence Holder has sent it to you for validation.	
Awarded – Modification request	The modified application has been sent to the Competent Body for validation.	Licence Holder: you can no longer modify the application as you have already sent it to your Competent Body.	No, for all products that were updated. Yes, for all products that were not updated.
		Competent Body: you can approve, send back or refuse the modification request or you can modify it further as well. Please award the full licence again by clicking on "Award" on the licence level.	

Awarded – CB Modification	The Competent Body made some updates at the product level of an awarded license.	Licence Holder: you cannot perform any changes to the application. Please ask your Competent Body to finalize and approve the modifications.	Yes
		Competent Body: you have made updates on the products level. Please award the full licence by clicking on “Award” on the licence level.	
Awarded – Renewal Request	The Licence Holder has requested the renewal of the registration, i.e. adopting of the latest criterion.	Licence Holder: you can no longer modify the application, please wait for your Competent Body to renew the application.	Yes
		Competent Body: you can both refuse or accept the renewal request or modify it.	
Awarded – Renewal with modification	The Licence Holder has requested the renewal of the registration and additionally performed some updates on the products within the licence.	Licence Holder: you can no longer modify the application, please wait for your Competent Body to renew the application.	Yes
		Competent Body: you can both refuse or accept the renewal with modification request or modify it.	
Awarded – Renewal refused	The renewal of the application has been refused by the Competent Body. As long as the Product Group criterion is still valid, the license has the status “Awarded”.	Licence Holder: If you wish to renew your application please contact your CB.	Yes, as long as expiration date of the licence remains valid.
		Competent Body: there is no need for any modifications at this point.	
Cancelled	The Competent Body has cancelled the licence.	Licence Holder: you can no longer perform modifications.	No
		Competent Body: you can reopen cancelled licences by changing an expired criterion or change the product group, award minimum 1 product/s; award license.	
Cancelled - Criteria expired	A criterion expired and all related applications are cancelled automatically.	Licence Holder: you can no longer perform modifications. Please contact your Competent Body.	No
		Competent Body: you can reopen cancelled licences by changing an expired criterion or change the product group, award minimum 1 product/s; award license.	